

# Priority Page Software – BlackBerry Installation

## Step 1: Download the Software.

- 1.1 Go to <http://customerlogin.messagesync.com/bbciti.asp>
- 1.2 – Select the “priority page or medipage” option, and then select “Download”
- 1.1 – Wait until the green bar fills all the way up. If any pop-ups appear for “Application Permissions.” Select yes, and then select save on the new dialog boxes that come up. Repeat this step for each “Application Permissions” box that comes up.
- 1.2 – When it says the application was successfully installed, select “Run.”

## Step 2: Setup the Software.

- 2.1 – Press the “priority page or medipage” icon on home screen and select “Settings” blackberry to return to the settings screen.
- 2.2 – Select “UserId and Password”
- 2.3 – Type in the User Id given to you by the Citipage Ltd Representative.  
Note: If you do not have a User Id, contact Citipage Ltd at 780-423-2020
- 2.4 – Select “Password” and type in the password given to you by the Citipage Ltd Representative.  
Note: If you do not have a User Id, contact Citipage Ltd at 780-423-2020
- 2.5 – Select “Save Changes”. If you get a dialog box regarding the Security of the Connection, select “Continue.” After this, it may take a moment for the phone to process the request, please wait up to 5 minutes. Once completed, a pop-up will appear confirming that the information was updated successfully.
  - If a pop-up appears saying invalid user id or password, retry steps 2.3 through 2.7 again.
  - If the problem persists, contact Citipage Ltd at 780-423-2020
- 2.6 – Press the back button until you are offered an option to exit the app. Select “OK.”
- 2.7– Select the “priority page or medipage” icon on the home screen to return to the application.
- 2.8 – The “priority page or medipage” paging application is now setup on the phone, you may exit the application or change alerts, see the usage instructions for this.

**Note: To change the paging app alerts open the app and select Settings /Application/Ringtone**